

**RESOLUTION NO. 22-038**

**A RESOLUTION DIRECTING THE CLERK OF COUNCIL TO RESEARCH AND REPORT ON  
OPTIONS FOR DIGITAL AUDIO TRANSCRIPTION**

WHEREAS, the duties of the Clerk of Council are provided in the Charter and Rules of Council, including "other duties as assigned by Council," Section 3.04 of the Charter; and

WHEREAS, the Council desires that the Clerk of Council research options available for digital audio transcription of Council proceedings, and to report back to Council on identified options for Council's consideration;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

Section 1: That the Clerk of Council is hereby directed to research options available for digital audio transcription of Council proceedings, and to report back within a reasonable time on identified options for Council's consideration.

Section 2: That this resolution, as a non-legislative action assigning a duty to the Clerk of Council as provided in Section 3.04, shall take immediate effect.

DATE PASSED \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

\_\_\_\_\_  
MAYOR

DATE APPROVED \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

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Clerk of Council