

# Canal Winchester

*Town Hall  
10 North High Street  
Canal Winchester, OH 43110*



## Meeting Minutes - FINAL

June 17, 2019

6:00 PM

## Council Work Session

*Mike Walker – Chair*

*Jill Amos*

*Will Bennett*

*Bob Clark*

*Mike Coolman*

*Bruce Jarvis*

*Patrick Lynch*

**A. Call To Order**

*Call to order @ 6:00 p.m.*

**B. Roll Call**

*Present 6 – Amos, Bennett, Clark, Coolman, Jarvis, Lynch*

*Absent 1 – Walker*

***A motion was made by Jarvis to excuse Walker, seconded by Bennett.  
The motion carried with the following vote:***

***Yes 6 – Jarvis, Bennett, Amos, Clark, Coolman, Lynch***

**C. Also In Attendance**

*Mayor Ebert, Matt Peoples, Lucas Haire, Amanda Jackson, Bill Sims, Dick Miller, Steve Smith, Shawn Starcher, Joe Taylor, Sargent Cassel*

**D. Reports**

*Bill Sims -*

**19-054****EMH&T Update**

*Sims: Thank you Mr. Jarvis, the 2019 street program is moving right along; we are actually now done with all of the street paving; there is a bit of work left in the contract to be completed in the next couple of weeks – primarily we have some streets that we are going to crack-fill; we also have some manholes and water boxes to adjust on East Waterloo Street; I also have a short list of remaining miscellaneous concrete repairs that we want Columbus Asphalt to do while they are here in town; basically, the work for that contract should be wrapped up here by the end of the month, a couple of weeks ahead of schedule; Canal Cove section 6 and 7 – work is continuing there, underground utilities are installed in both of those sections, so they'll be beginning some roadway work shortly on that project; Westchester 13 is now paved, they're putting in some sidewalks and reserve areas this week; they're looking at getting wrapped up on section 13 in the next week or so; Crossroads Church is moving right along – both the bridge abutments are installed now; the public water main is installed as well, we got the bacteria tests back today, so that portion of work is done; there is still some underground work to be done associated with the public roadway, and the roadway itself; right now, the beams for the bridge deck are scheduled for June 28<sup>th</sup>; they probably have about 30 days of work to get the deck set for the bridge – that's moving along pretty well as well; Jarvis: Excuse me, is that the long-haul – that bridge for connecting Bigerton – or is that just a part of it; Sims: That's the bridge that will connect what's now Canal Street to Bigerton Bend; Jarvis: Is there an estimated time of completion? Sims: The scheduled receipt from the church's contractor was late this year, November time-period; at this point they should be done well in advance of that; I think the bridge should be complete roughly the first of August or so; the roadwork itself should move along pretty quickly; we've had some rain that's impacted some of the dirt work; there is plenty of time to complete that road before Fall; I don't see any issue with the roadwork being complete before the building is usable; Turning Stone – work is continuing there, they have just a little bit of underground work left on the waterline in the rear of the site; the sanitary sewer is complete, storm sewer work is complete, they are finishing up excavation of the basins on site; you*

may see some work on the actual public piece of the roadway on High Street, back to Highland Avenue here shortly; the curbs I would probably expect to see here in the next couple of weeks; there are still a couple of private sites continuing – Hampton Inn, Nifco Site, Mill Tech – all of those projects are in a stage where they are working on those buildings.

Sims: Mr. Spencer from EMH&T was not able to be here this evening, so I can quickly run through his report as well; Gender Road signal timing – the application has been accepted, we are waiting for ODOT to schedule a kickoff meeting to work on that project with us; the High Street rail replacement – EMH&T had essentially a 90% plan that we have looked at and the railroad has also reviewed, they did not have any further comments; we are getting that plan wrapped up, and getting bid documents together for that; we are also in the process of looking at identifying a Gender Road Phase 5 project, exploring what that will include at this point, we have had an initial sit-down meeting with Matt, myself, and EMH&T to look at the items that would fall into that project; Jarvis: Mr. Sims, would the focus of that be north where the ramps are, or down the other end? Sims: The primary focus would be the Canal Street area, and creating some widenings for additional lanes at the Winchester Boulevard area, which has always been the intention; looking at the situation where Old Waterloo, BP, and 33 are; we had begun looking at putting a lane in there back when we did Phase 1, we did the earthwork for a potential widening there as well; I don't think we are looking at improvements to the interchange, as far as the ramps go; we are bouncing around the idea of an additional lane to help northbound Gender to eastbound 33; most likely that would have to fall within an interchange modification, something we would have to work with ODOT on; Jarvis: It sounds like at least a portion of this would be to address the problem at Winchester Boulevard, and Prentiss School; is that at least a part of this? Sims: I don't think we have identified Prentiss School as part of that; Jarvis: What is the name of the street where the oil change shop is? Sims: Canal Street – there is definitely some improvements needed there; that is the last unimproved intersection right now, it's a span-wire situation on the signal itself; there is some turn movements in there that probably need to be added or improved; the last time that was worked on was about 2004; obviously there is going to be some impact to that intersection with the extension of Bigerton Bend; we have some studies of what we expect to see.

Sims: We have also had EMH&T looking at some improvements to the signals on Gender Road in association with the ODOT resurfacing project that's intended for next year; we had talked with ODOT about converting each of the intersections to video vehicle detection, instead of the loops in the pavement, which we have done – Groveport is all video, Walnut is all video, Fox Hill is partial video; ODOT asked us if we would have our engineer provide the design aspect of the changes that need to be made to the signals for that; they are more than willing to work with us to incorporate it into the project, giving us credit for not doing the loops; generally speaking, video is more expensive but a lot less of it is required; it's an economically balanced trade; EMH&T has been working on that, and we just had a discussion with the traffic engineers last week about some of the details; Lynch: The video is less expensive? Sims: The camera is more expensive than a loop, but 1 camera can serve multiple purposes than 1 loop; you need fewer cameras than loops; our hope is that it should be closer to a wash; if we needed 25 loops, maybe we only need 12 cameras now; Lynch: Which lasts longer? Sims: It depends on what's happening; we've had cameras at Walmart for a while now; Fox Hill was 2010, that's still there; there is a few different things that play into it as far as what is better; the nice thing about the cameras is that they are adjustable; the thing with the loops is that it costs \$2,000 for one loop; we can go in there and move them around, rather than put in a new loop; the loops have their issues as well, the sealants have been replaced from time to time; the biggest cost is that when we resurface a road, we

*have to replace the loops as well; when we mill a street off that had traffic loops in it – I think from this standpoint, the video detection system for us is definitely not more maintenance.*

*Dick Miller - Thank you Mr. Jarvis, not a lot here – this Friday, 2 members of the Urban Forestry crew and 2 staff members will attend the state Urban Forestry Forum, at the state fairgrounds; we will be discussing cutting edge technology for urban forestry; it's supposed to be some important people there from ODNR and the government; we have been pruning and carrying out tree removals as needed, we are just about to the end of our tree removal list; this afternoon, we broke for a refresher course on safe pruning and felling techniques, several videos on completing our tasks in a safe and efficient manner; the crew cleared the walking paths at the covered bridge last weekend – those are still slightly moist, but they are quite usable now; that's all I have.*

*Shawn Starcher - Thank you Mr. Jarvis, all of our seasonals are now in place, that opens opportunities for some of our full-time guys to get projects done; some of those projects include staining our wooden guardrails, we are 75% complete on that; roadside herbicide spraying is about 75% complete – obviously with all of the rain, we can't spray while it's raining, we are a little behind on that; all of the city's 9 bridges have been inspected, those were inspected by a 3<sup>rd</sup> party engineer, that is through the ODOT program; I got an email this afternoon saying we are in good shape – just a few minor things that we will take care of; speaking of culverts, we will go around cleaning all of our culverts as weather permits; all of our city buildings, and all of our wooden structures have been recently sprayed for carpenter bees and ants; big thanks to the Brock Foundation – special thanks to Terry and Kristi Johnson with the Brock Foundation – they had 20 volunteers out staining the bike rail along Groveport Road, it was a huge help; we will continue with that, we already have another volunteer, a church is going to be doing some work in July, that is a huge help.*

*Joe Taylor - Good evening, at the water plant we're working with the VFD's, and what we are calling the AB switches; Premiere Electric is going to – they've ordered the switches, I am working with BSI engineering to do the SCADA control work; probably looking at mid-July to get those setup and operational; still working on the AMI meter installs, we have about 1,648 installed; we are about 49% complete; we had a waterline break back in the winter on Walnutview Court South; we noticed the pipe was deteriorated, so we went back in a couple weeks ago and cut that pipe and spliced in a new one; also we found the curb shutoff box for Wendy's, we haven't been able to find that out on Gender Road, it was buried under some concrete; we have been working with contractors at Canal Cove 7 and Crossroads on waterline testing and valve operations; also this month we start our lead and copper sampling for the year, we got 10 samples to pull at Canal Pointe and 20 here in the city; we started in Canal Pointe today, dropped off the bottles for 5 of those; our hardness stayed right at the same, averaged 867,000 in the month of May, and that's 44% capacity.*

*Jarvis: With regard to the shutoff boxes, what do you think happened there, did someone come along and cover them up? Taylor: More than likely, I'm not sure – it's been about 10-15 years; we knew about where it was at, we had Jake trace a line back out, and we could not find the box; it was noted on the plans where it was, but we could not find it; when we were digging up the main, we found it under the ADA compliant ramp; usually they'll put the shutoff boxes right at the right-of-way line; Jarvis: Unusual, huh? Taylor: Yeah, normally they're pretty straightforward.*

*Sargent Cassel – The stats for May 2019; total dispatched calls 516; total pick up runs 1,027; multiple unit calls 355; reports 118; addendums to those reports 20; F.I. cards 9; civil paper attempts 12; civil papers served 12; building checks 2,918; vacation checks 221; traffic stops 202 last month we had 145; traffic citations 99 last month 52; warnings 119 for last month and 164 this month; felony arrests 3; misdemeanor arrests 19; warrant arrests 24; OVI arrests 4; pink slips 4; charge packets 3; summons in Lieu 15; misdemeanor charges filed 50; felony charges filed 6; the total downtime possible 89,280 minutes; actual downtime 63,017; busy time and you guys are going to think this is a high number but it's a busy time of year 70.58% in busy time; that's all I have;*

*Jarvis: I wanted to say that having last month's stats on the traffic citations and warnings is very helpful; I'd like to say that I'd like to see these numbers go down, but I feel that stepping up enforcement right now is the right thing to do, to get the message out;*

#### **E. Request for Council Action**

**RES-19-011**  
*Development*

A Resolution Indicating What Services The City Of Canal Winchester Will Provide To 1.26± Acres Of Land, More Or Less, The Description And Map Are Attached Hereto As Exhibits "A" And "B" For The Annexation Known As The Jenkins Annexation By Eugene Hollins, Agent For The Petitioners ([Resolution, Exhibits A B](#))

*- Request to move to full Council*

*Haire: An annexation petition was filed for this residential property along Bixby Road; this is adjacent to the property that was recently annexed into the city; this is one of 3 parcels that we are being asked to provide the services resolution for this evening; this is part of the statutory process for annexation, we have to let the county commissioners know that we are able and willing to provide services to this property when they apply for annexation; we talk about water, sanitary sewer, refuse, police, and planning and zoning and building department services being available on annexation; once this goes forward, the county commissioners will have their hearing on the annexation, and it will come back to us 60 days after that; Jarvis: These properties are fairly small – I know we are not just talking about this resolution, but the following as well; I understand that there are different owners involved; what is their significance – I looked at the map, I was trying to figure out why these have significance to the overall project; Haire: Each of these parcels are in contract to be sold to a developer, so they will be included in part of an overall development that takes place there; Jarvis: Separate developers? Haire: The same one; the Jenkins parcel is the one highlighted on the screen, it's parcel B; if you look at the notes, the parcels are labeled A, B, and C; A is the Sullivan, B is Jenkins, and C is McCormick; Jarvis: Is there anything on those parcels? Haire: Single-family homes; those will not remain.*

*Lynch: The utilities – we'll supply the access to the utilities, but anything that goes across there, that will be at the developers' expense, correct? Haire: We are still negotiating how to provide services to the property, but it's not our intention to run a utility line down Bixby Road, there are already utilities there from the City of Columbus; Jarvis: The explanation that Mr. Haire gave us applies to the next 2 resolutions as well.*

***A motion was made by Clark to move RES-19-011 to full council, seconded by Bennett. The motion carried with the following vote:***

***Yes 6 – Clark, Bennett, Amos, Coolman, Jarvis, Lynch***

**RES-19-012**

*Development*

A Resolution Indicating What Services The City Of Canal Winchester Will Provide To 0.75± Acres Of Land, More Or Less, The Description And Map Are Attached Hereto As Exhibits “A” And “B” For The Annexation Known As The McCormick Annexation By Eugene Hollins, Agent For The Petitioners ([Resolution, Exhibits A B](#))

*- Request to move to full Council*

***A motion was made by Bennett to move RES-19-012 to full council, seconded by Lynch. The motion carried with the following vote:***

***Yes 6 – Bennett, Lynch, Amos, Clark, Coolman, Jarvis***

**RES-19-013**

*Development*

A Resolution Indicating What Services The City Of Canal Winchester Will Provide To 0.62± Acres Of Land, More Or Less, The Description And Map Are Attached Hereto As Exhibits “A” And “B” For The Annexation Known As The Sullivan Annexation By Eugene Hollins, Agent For The Petitioners ([Resolution, Exhibits A B](#))

*- Request to move to full Council*

***A motion was made by Lynch to move RES-19-013 to full council, seconded by Amos. The motion carried with the following vote:***

***Yes 6 – Lynch, Amos, Bennett, Clark, Coolman, Jarvis***

**ORD-19-040**

*Public Service*

An Ordinance To Waive Competitive Bidding For Water Tower Maintenance Services And To Authorize The Mayor And Finance Director To Enter Into A Multiple Year Agreement With Utility Service Co, Inc ([Ordinance, Exhibit A](#))

*- Request to move to full Council*

*Peoples: Thank you Mr. Jarvis, this is the water tower contract that we discussed at last month’s second work session; we finalized everything with Utility Services Corporation, in the packet is the contract; most importantly, easier to read is schedule A as part of the contract; it is the actual work that will be done in the proceeding years; again, as we discussed, both South Gender and North Gender will be painted, Ashbrook Village will not – that will save us about \$20,000 a year; the current contractor that we had previously was about \$77,000 for painting all 3 of the towers – Ashbrook tower is our largest tower, so that is why we are seeing the substantial savings on that.*

*Coolman: Mr. Peoples, the only question I have is the cancellation – if we were to cancel the contract, those fees, can you explain how they came up with them? Peoples: The way it was explained to me is if we have a tower that blows down, and we don’t want to rebuild it, we can take it out of the contract and*

that would be our savings per year; for example, on the South Gender tank – if you go to the green and yellow form, year 6 was going to be the painting, that's why there is \$126,000 charge – we would deduct \$126,000 from the contract if the tank was no longer in service; this was not something that was included in the original contract; they've had some of those instances where a municipality decided to take a whole tank out of service.

Jarvis: I have a procedural question – this is, you're requesting a sole-source acquisition for these services? Is there a dollar threshold that you should request a proposal and go through the bidding process, and that is what this is a deviation from? Peoples: \$75,000 under our current policy; we do this rarely, it came up a couple of times in the past few years; it will come up again a couple more times this year for very specific reasons; the last one I recall doing is where we did the AMI system; we basically went out, solicited bids, and selected the equipment we want to use that was compatible with our existing systems; the Interurban interior renovation was another one that was done like this; it's a specific, historical renovation that not any contractor can do – a very detail-oriented contractor is who we ended up working with; Jarvis: If I remember correctly, this company is a current incarnation of the company that we were working with; Peoples: Yes, this is an extended contract.

Bennett: Mr. Peoples, I understand that the city's comfort level is where we want to be with this project; is there also that there aren't other competitors as well? Peoples: There were 3 when we did this 10 years ago; there was this company, the company that went out of business and gave their business to this company, and there was one that was based out of Pittsburgh that was not very responsive last time; we were going through the RFP process, and we eliminated them because their reputation from our understanding has not gained anymore traction.

**A motion was made by Bennett to move ORD-19-040 to full council, seconded by Coolman. The motion carried with the following vote:**

**Yes 6 – Bennett, Coolman, Amos, Clark, Jarvis, Lynch**

**ORD-19-041**  
Development

An Ordinance Authorizing The Mayor And Clerk To Accept And Execute The Plat For Turning Stone, Phase 1 ([Ordinance, P&Z Recommendation](#))

- Request to move to full Council

Haire: Thank you Mr. Jarvis, this would authorize us to accept phase 1 of Turning Stone, the plat that's 10.666 acres; 5.288 acres are reserves, that includes the detention areas, the private streets in that development, and also reserve A, which will be dedicated as a public park; reserve A is .747 acres, and that will be improved with playground equipment, a walking trail, and benches; it also includes the dedication of Conrad Drive, which is a new street that's under construction – it's a street that comes off of High Street, and goes back to the ally – I'm not sure that that ally is named that runs parallel to Highland; it includes 42 lots in total; we're asking for the first reading this evening, by the time we get to the 3<sup>rd</sup> reading in August, they should have the improvements completed, and we should be prepared to accept the plat; there are conditions associated with that approval that were recommended by the Planning & Zoning Commission; the conditions are that the developer pay the school facility dedication fee, as required by Section 1153.21 prior to releasing the plat; it's my understanding that they have negotiated the fee, the school board has accepted that fee, with an appraisal that was done; they just need to cut the school board a check, so we will get proof of that prior to releasing the plat; the

*developer will pay a \$2,500 fee for a speed feedback indicator sign that will be located on Pfeifer Drive; I believe Matt has reviewed options for that speed indicator sign that has been selected, so they'll be paying for that; the developer needs to complete all the improvements of the parks; they have ordered the equipment, they have given us all the specs for the equipment that will be located in the park; we have approved those specs, we have approved the equipment, we have approved the colors that are on order, and they will be installed once that improvement is complete; Lynch: Mr. Haire, will the city maintain this park? Haire: Yes, the city will maintain the park space and the HOA will be maintaining all of the other reserves in the development, including the streets; Lynch: Where is this park located? Haire: It's located at the intersection of Jones Place and Carriage Place; Carriage Place is a loop street, with a big 'eyebrow'; it's the vacant lot that's right at that intersection; Lynch: So it's accessed by – Haire: it will be accessed by Jones Place, Carriage Place, and the dead-end of Fairfield Street; Jarvis: On foot, though, right? As far as vehicle traffic, you will not access that park from that direction; Haire: Correct, there won't be any parking; there will be a sidewalk that connects over to Fairfield Street.*

***A motion was made by Amos to move ORD-19-041 to full council, seconded by Bennett. The motion carried with the following vote:***

***Yes 6 – Amos, Bennett, Clark, Coolman, Jarvis, Lynch***

**F. Items for Discussion**

**G. Old/New Business**

**H. Adjournment @ 6:42 p.m.** ***A motion was made by Coolman to adjourn, seconded by Lynch. The motion carried with the following vote:***

***Yes 6 – Coolman, Lynch, Amos, Bennett, Clark, Jarvis***

***Adjourn @ 6:42p.m.***