

# Canal Winchester

*Town Hall  
10 North High Street  
Canal Winchester, OH 43110*



## Meeting Minutes

**Monday, October 22, 2018**

**7:00 PM**

## Landmarks Commission

*Joe Abbott - Chairman  
Ronnie Woodrow – Vice Chairman  
Roger White - Secretary  
David Craycraft  
Pete Lynch  
Bob Wood II  
Jamoya Cox*

Call To Order

*Time In: 7:00 pm*

Declaring A Quorum (Roll Call)Approval of Minutes

September 24, 2018 Landmarks Commission Meeting Minutes

**A motion was made by Member Ronnie Woodrow, seconded by David Craycraft, that the September 24, 2018 Minutes be approved. The motion passed by the following vote:**

**Yes: 6** – Joe Abbott, Ronnie Woodrow, David Craycraft, Peter Lynch, Bob Wood II, and Jamoya Cox

**Abstain: 1** – Roger White

Pending Applications**CA-18-032**

Property Owner: Michael + Patricia Lybrook

Applicant: Michael + Patricia Lybrook

Location: 63 North High Street

Request: Replace Cedar Shake Siding on rear addition with clapboard or brick veneer.

Mr. Moore presented the application for Michael Lybrook for property located at 63 North High Street. The applicant is requesting approval for replacing the cedar shake siding on the rear addition to the home with either a clapboard or brick veneer. Staff noted that the applicant received approval in 2016 to replace the cedar shake with a matching brick as the rest of the home. The previous approval in 2016 has since expired.

Mr. Craycraft asked the applicant what was previously approved. Mr. Abbott noted he believes it was a full brick replacement. The applicant affirmed.

Mr. Abbott asked the applicant if the clapboard siding was the preferred material.

Mr. Lybrook discussed with the commission that he prefers to use the brick veneer or "thin brick" on the rear addition to help tie into the rest of the all brick home. The applicant passed around a sample of the material around for the commission to review.

The applicant discussed that the mason that was going to do full brick but when looking at the home specifically there was not a good way to tie the brick into

the existing brick foundation. The professional suggested the thin brick as it would blend better and be easier to construct.

Mr. Craycraft asked if the brick veneer would overlap the existing brick foundation. The applicant indicated it would not.

Mr. Abbott discussed the previous approval.

Mr. Lybrook stated that the thin brick has more color options available so it would tie in better.

Mr. Abbott discussed the difficulty with the previous full brick. Mr. Craycraft and Lynch discussed the construction technique to get full brick to work.

Mr. Craycraft stated that thin brick is a better option for this application. Mr. Lybrook stated that is what his mason indicated.

The commission discussed with the applicant how to get the window cap or lintel added to match the other windows. The applicant discussed the difficulty in adding a lintel to the existing window.

Mr. White asked the applicant about the clapboard siding option. The applicant indicated that he does not prefer the clapboard. Mr. White stated his concern is using a half brick instead of a true brick. Mr. Craycraft commented the product is an actual brick it is just thinner.

Mr. Craycraft and Cox noted that the brick would be OK if it matches. Matching the brick is the hard part.

Mr. Cox asked the applicant about the actual brick color on the home.

Mr. White asked about matching the mortar to the rest of the home. The applicant stated that they are going to do the best they can.

Staff shared a photograph of the home to the south noting that the rear addition on Mr. Lybrooks home is in the shot and it appears that the addition in 1900 was not a porch as there is a window in it.

Mr. Lynch commented he feels that if the brick option is used there needs to be a lintel and header on the top of the window.

Mr. Wood commented the header would be good to match the other windows.

Mr. Lynch and the applicant discussed getting a header and lintel added.

Mr. White commented he likes the clapboard siding option because it solves the header and lintel debate. Additionally, the clapboard siding will help show this room as being an add on and not trying to blend it in.

Mr. Abbott noted that in the landmarks handbook it is recommended an addition look like an addition.

Mr. Abbott asked the applicant if he is totally against the clapboard option. The applicant indicated they are not totally against it; it is just harder because there are many options, especially with the color.

Mr. Abbott commented he agrees with Mr. White that the Hardiplank may be the better option and it would be the cheaper option. Mr. Lynch affirmed the cost should be significantly less and agrees the clapboard siding in this application would look better.

Mr. Lybrook and the commission discussed siding material specifics.

Mr. Abbott discussed that they used a hardi board siding on the addition to their brick home and it came pre finished and turned out great.

Mr. Lybrook discussed the color options for the siding.

**A motion was made by Peter Lynch, seconded by Roger White, that this Certificate of Appropriateness be approved with the condition that it be replaced with a Cementitious Clapboard Siding.**

**The motion carried by the following vote:**

**Yes: 7** – Joe Abbott, Roger White, Ronnie Woodrow, David Craycraft, Peter Lynch, Bob Wood II, and Jamoya Cox

**CA-18-033**

Property Owner: Andrew Alspach  
Applicant: Megan Wills  
Location: 58 East Waterloo Street  
Request: New Hanging Sign.

Mr. Moore presented the application for Megan Wills for property located at 58 East Waterloo Street. The applicant is requesting approval for a new hanging sign off the front porch. Staff discussed the current corrugated plastic sign that is on the porch and noted that the applicant is using this as a temporary sign until approval from the Landmarks Commission.

The applicant is looking to have a similar size to the sign but have it made of 1" thick pine with the graphics painted on the wood. The bracket to hold the sign is proposed to be a decorative metal arm to be attached to the front post. One issue the applicant is currently facing with the bracket is how to mount it to the post, as they appear to be hollow. Staff has suggested a metal band to clamp the sign to the post as a rough idea, but welcomes any suggestions from the commission.

Mrs. Wills indicated that the wood panel on the bottom of the temporary sign is only there to act as a weight to keep the plastic panel from blowing in the wind.

Mr. Abbott asked staff about a sign on a post that was located next door. Staff indicated that a post sign would not work for this specific property because they could not meet the 5-foot setback requirement.

Mr. White asked the applicant if she has explored other materials besides pine. The applicant stated that she has not. Mr. White discussed his concern with the weathering of the wood sign.

Mr. Abbott asked if the pine would be painted. The applicant affirmed.

Mr. Craycraft if the lettering would be applied via stencil. The applicant indicated it is a font that was purchased.

Mr. Lynch commented it sounds like a vinyl graphic that would be applied to the wood sign.

Mr. White recommended a metal sign instead of the pine. Mr. Lynch affirmed.

Mr. White also noted that the wood would weigh more than the metal sign.

The commission noted they do not have any issues with the idea of using a metal band clamp to mount the bracket to the front post.

**A motion was made by Roger White, seconded by Jamoya Cox, that this Certificate of Appropriateness be approved with the following conditions:**

- 1. The sign panel be made out of metal.**
- 2. The sign be attached to the porch post with a band clamp or similar device to hold the sign bracket to the post.**

**The motion carried by the following vote:**

**Yes: 7** – Joe Abbott, Roger White, Ronnie Woodrow, David Craycraft, Peter Lynch, Bob Wood II, and Jamoya Cox

**CA-18-034**

Property Owner: Curtis Tan Norris  
Applicant: Curtis Tan Norris  
Location: 101 East Columbus Street  
Request: New wood deck at the rear of the home.

Mr. Moore presented the application for Curt Norris for property located at 101 East Columbus Street. The applicant is requesting approval to install a new wood deck at the rear of his home. Staff noted the materials proposed for the wood deck and noted that the property is located in the 1% annual flood zone so the deck will need a floodplain development permit and be designed accordingly.

Mr. White asked staff if the lattice work below is allowed in the special flood hazard area. Staff indicated he is going to leave that up to his inspector if it meets the flood proof design.

Mr. Craycraft noted that lattice is approved as long as the openings are 3" apart and 3" off the ground. The only other change on this drawing is the railing on the rear deck will be wood spindles to match the front porch.

Mr. White asked the applicant if the existing metal awning will be retained. The applicant indicated the he might take down the metal awning but does not plan to expand it. Mr. White asked if he would like the removal of the metal awning added to this application. The applicant indicated he does not.

Mr. Craycraft indicated if the porch had a roof on it the flood resistant design would totally change.

**A motion was made by Ronnie Woodrow, seconded by Jamoya Cox that the application be approved as presented.**

**The motion carried by the following vote:**

**Yes: 6** – Joe Abbott, Roger White, Ronnie Woodrow, Peter Lynch, Bob Wood II, and Jamoya Cox

**Abstain: 1** - David Craycraft

Old Business

Mr. Abbott discussed a previous application for 95 North Trine Street with the commission. The property owner reached out and asked if the Landmarks Commission would reconsider allowing the vinyl siding that was added to the front of the rental home.

The commission discussed the specifics of the complete application for the home.

Staff noted the Landmarks correction order was completed other than removing the vinyl siding to expose the wood siding that was covered up.

The commission discussed other applications where they have asked an applicant to correct items that were not approved.

The commission noted that they need to hold their stance on their decisions.

The commission discussed having collective rules that say what you can and can not do. Staff noted that is what the Old Town Guidelines are for, to guide Landmarks decisions.

#### New Business

Staff noted that Joe Abbott and Ronnie Woodrow are leaving the Landmarks Commission at the end of the year and noted that if anyone knows if interested parties to have them reach out to the city.

#### Adjournment

*Time Out: 8:03pm*

**A motion was made by David Craycraft and seconded by Jamoya Cox, that this meeting be adjourned.**

**The motion carried by the following vote:**

**Yes: 7** – Joe Abbott, Roger White, Ronnie Woodrow, David Craycraft, Peter Lynch, Bob Wood II, and Jamoya Cox

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Date

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Joe Abbott, Landmarks Chairman