

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - FINAL

January 16, 2018

7:00 PM

City Council

*Steve Donahue- President
Will Bennett-Vice President
Bob Clark
Bruce Jarvis
Bobbie Mershon
Mike Walker*

- A. Call To Order *Jarvis called the meeting to order at 7:00 p.m.*
- B. Pledge of Allegiance - *Jarvis*
- C. Roll Call *Present 7 –Amos, Bennett, Clark, Coolman, Jarvis, Lynch, Walker*
- D. Approval of Minutes

MIN-18-001

12-18-17 Council Work Session Meeting Minutes

A motion was made by Bennett, seconded by Walker that these minutes be approved. The motion carried by the following vote:

Yes – 3 Bennett, Walker, Clark

Abstain – Amos, Coolman, Jarvis, Lynch

MIN-18-002

12-18-17 Council Meeting Minutes

A motion was made by Bennett, seconded by Walker that these minutes be approved. The motion carried by the following vote:

Yes – 3 Bennett, Walker, Clark

Abstain – Amos, Coolman, Jarvis, Lynch

MIN-18-003

1-2-18 Council Organizational Meeting Minutes

A motion was made by Bennett, seconded by Walker that these minutes be approved. The motion carried by the following vote:

Yes – 6 Bennett, Walker, Amos, Coolman, Jarvis, Lynch

Abstain – Clark

Harrison: Based on the number of council members who were on from the previous year, minutes have passed;

- E. Communications & Petitions - NONE
- F. Public Comments - Five Minute Limit Per Person
- G. Resolutions

RES-18-001*Development*

A Resolution Authorizing The City Of Canal Winchester To Issue Mcimetro Access Transmission Services Corp. D/B/A Verizon Access Transmission A Telecommunications And Utility Permit To Construct, Operate And Maintain A Telecommunications System Or Utility Within The Public Right-Of-Ways Within The City Of Canal Winchester ([Ex. A](#))

- Request approval

A motion was made by Clark, seconded by Walker to approve this resolution. The motion carried by the following vote:

Yes – 7 Clark, Walker, Amos, Bennett, Coolman, Jarvis, Lynch

H. Ordinances

Third Reading - NONE

Second Reading - NONE

First Reading

ORD-18-001

Construction Services

An Ordinance To Authorize The Mayor To Grant A Utility Easement To South Central Power Company For The Relocation Of Electric Utilities For The Gender Road Phase 4 Improvement Project And Declaring An Emergency ([Ex. A](#))

- Request waiver of second/third reading and approval

A motion was made by Bennett, seconded by Lynch to suspend the rules requiring second and third reading. A motion carried by the following vote:

Yes – 7 Bennett, Lynch, Amos, Clark, Coolman, Jarvis, Walker

A motion was made by Bennett, seconded by Clark to adopt this ordinance. The motion carried by the following vote:

Yes – 7 Bennett, Clark, Amos, Coolman, Jarvis, Lynch, Walker

ORD-18-002

Finance

An Ordinance To Amend The 2018 Appropriations Ordinance 17-049, Amendment #1

- Request waiver of second/third reading and approval

A motion was made by Amos, seconded by Bennett to suspend the rules requiring second and third reading. A motion carried by the following vote:

Yes – 7 Amos, Bennett, Clark, Coolman, Lynch, Jarvis, Walker

A motion was made by Amos, seconded by Bennett to adopt this ordinance. The motion carried by the following vote:

Yes – 7 Amos, Bennett, Clark, Coolman, Lynch, Jarvis, Walker

I. Reports

Mayor's Report

18-001

Mayor's Report

Mayor: just to cover some of the things in my written report; as Amanda spoke to you earlier about the Committee on the Whole meeting; her and I met with the Ohio Association of Police Chiefs Advisory Service and that is where our recommendation came from to have this Committee of the Whole meeting the 29th of this month; Luke and I attended a Rickenbacker master plan update briefing on January 8th; the plan is for keeping Rickenbacker viable for many years to come; a couple events coming up here soon; the National Barber Museum is going to be holding its ribbon cutting and open house on February 3rd from 1-6 p.m. and the ribbon cutting is going to happen about 1 o'clock; an event that we're sponsoring is the consumer awareness workshop on February the 28th from 6:30-8 at the community center; a lot of areas covered such as tax, imposter scams, job opportunity scams, fishing scams, and more; an educator from the Ohio Attorney General's office will be lead presenter along with the Fairfield County Sheriff's Department; it's a very worthwhile event for everybody to attend;

Jaskson: Mr. Jarvis, if I just might add for the benefit of our new council members the Mayor's Court is a report generated from our Mayor's Court system listing the revenue that we take in each month; so we will bring it to you each month; all we need is a single motion of approval; I do want to point out that this shows a 2016 year to date as well as 2017 year to do; our receipts for those two years is up forty-five thousand dollars; it just goes to show you how busy our sheriff's department has been and how we have been handling these cases; we've become a lot more stringent about what we will and will not accept; obviously it seems to be working;

Jarvis: I would like to commend staff for bringing in the outside expert on the concept of setting up a police department; that topic hasn't come up in a long time; I think I know what the answer to it is; at least the magnitude of the answer; it will be nice to hear it from somebody who is in the business;

Mayor: one additional thing before I forget about it; I want to give a shout out to Shawn Starcher and the street crew and the guys in the other departments that helped out this past weekend; they worked form Friday evening around 8 o'clock and they didn't finish up until today; they worked all weekend long;

[18-003](#)

December 2017 Mayor's Court Report

A motion was made by Bennett, seconded by Lynch to approve the Mayor's Court report for the month of December. The motion was carried by the following vote:

Yes -7 Bennett, Lynch, Amos, Clark, Coolman, Jarvis, Walker

Fairfield County Sheriff

Cassel: Nothing further from my original report

Law Director

Harrison: Nothing to report

Finance Director

[18-005](#)

Finance Director's Report

Jackson: Just a couple of quick updates; I was able to close out 2017 on January 2nd; kudos to all of those individuals at the city that made that possible by listening to me and getting me things that I needed in order to make that happen; I'm very proud of that fact; I do want to remind the three new council members of their tour on Friday; that will begin at 8:15; I will send you out your agenda; that will include lunch; it should conclude at 4 p.m. assuming we stay on schedule; please dress to be outside for short periods of time; I don't know what the weather is going to look like, just keep that in mind; and there will be some walking so some good shoes are probably going to be necessary; today we wrote the purchase order for the new sheriff's vehicle; hopefully that process will start a little sooner than it has in the last couple of years; after discussing with deputy Roberts from the sheriff's department as well as Sargent Cassel it looks like we're going to be able to keep out third vehicle so we'll actually have four vehicles up here this year; which I think will come in handy when we bring on that additional deputy this year; I've included the December 2017 financial report in your packet this evening; I am going to prepare some type of short presentation on 2017 as a whole; Bennett: what vehicle did we end up purchasing with the sheriffs this year; Jackson: it's still the same Dodge;

Public Service Director

[18-004](#)

Director of Public Service Project Update

Peoples: just one thing to add to my written report; as discussed at the December 16th meeting we'll be working with some permissive funds that we have with Franklin County that will require some legislation; it should just be a resolution if their process stays the same as it was last time we used it in 2010; Jarvis: by permissive funds, what are we talking about; Peoples: permissive funds are part of your license fees; five dollars is held at the county on our behalf; we get five dollars as well; this is a very confusing process; some places have it and some don't; years ago we actually added an additional five dollars on ours where the county keeps five dollars on our behalf so it's very confusing; we're going to be able to use \$200,000 of the permissive funds that they are holding for us to be used toward the additional items as part of the Gender Road project; Jarvis: do they end up giving us all of the five dollars that they're holding for us or do they take a cut; Peoples: they take an administrative cut from what I understand; they have their own fees on there as well; I think there is thirty dollars available to be put on there that has to be voted by legislation or there is one that is automatic I believe; we get one five dollar, a second five dollar, county gets a five dollar, and then five dollars on our behalf, and then somebody else gets something; it's very confusing; Jarvis: what would you expect from us, to accept it; Peoples: we just have to go through the county's authorization process to get that money allocated; it will be a reimbursement; we'll go ahead and pay for that and they'll just give us our money whenever we're done with the project; they have to make sure that it is going toward proper roads; you can only use it on federal aid roads; basically all of your main drags are federal aid roads; Jarvis: so the Gender Road project would qualify for; Peoples: it may not on Gender Road South but we have Groveport Road that's associated with that; there might be a provision in there that they frown upon the state route portion of it; but we're definitely going to have \$200,000

for Groveport Road; Lynch: does that cover both counties, Fairfield and Franklin, or just Franklin; Peoples: each county has their own thing and we don't know what's going on with Fairfield County; that's actually something that Amanda and I discussed the other day; Franklin County does a nice job; they send us a letter every year that says that you generated X amount of dollars in there; typically it has been between \$30,000 and \$35,000 the last couple years that we've been accumulating that they are holding for us; so that grows our fund there; Fairfield County it is based on your population and your driver's license renewal every year; we don't have that many people in Fairfield County although the apartments out there is definitely adding some of those; that's something we really need to get into; Lynch: is this every year; the \$200,000 is just for this past year or accumulatively; Peoples: in that account there is probably about \$260,000; I haven't got a letter yet for this year bit it was \$230,000 last year; so I'm expecting it to be about \$260,000; we want to maintain a balance in there; Jackson: when was the last time we requested money; Peoples: in 2010 we did a resurface of Washington Street; it was a project where we used \$167,000; Amos: is it just the driver license or is it also your plate renewal; Peoples; plates; Clark: what department are you dealing with in Fairfield County; Peoples: it would be the county engineer; that's who we deal with in Franklin County;

Development Director

Haire: we have a grand opening scheduled for the Canal Winchester Rehabilitation Center Skilled Nursing and Assisted living Center; the Macintosh facility on Gender Road on January the 18th at 4:30; we sent correspondence for that; if you want to go let me or Amanda know and we'll get you on the list for that; you can get a tour of the facility; it's very nice; I've had to the option to go in it a couple times; it's a very nice addition to our community for the residents over there or their loved ones who need that service; there are a couple businesses that will be opening soon in Canal Winchester; Cricket Wireless has leased space at 6450 Winchester Blvd; Orange Theory Fitness, a gym and personal; trainer, leased former Anytime Fitness next to Home Depot; a new company going into 5 South High Street, the upstairs of that building; an office tenant, Singleton Construction; they do construction management for national retailers; they will be bringing 20 plus employees from Carroll, which is their current location; Planning and Zoning Commission, at their last meeting approved the Hampton Inn that will be located at 700 West Waterloo Street; they approved a number of variances and site development plan for that; we still have one outstanding issue in terms of building design; Clark: when will we expect to see that: Haire: it was approved at their last meeting; Walker: is that one of the Hilton's; Haire: yes;

J. Council Reports

Committee of the Whole	Monday, January 29, 2018 at 6 p.m.
Work Session/Council	Monday, February 5, 2018 at 6 p.m.
Work Session/Council	Tuesday, February 20, 2018 at 6 p.m.
CW Human Services	Mr. Lynch

Lynch: annual meeting in March but I have not received a date;

CWICC	Mr. Clark
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Clark: next meeting January 31st at the Interurban 11:30 a.m.; Jarvis: does the CWICC know that there is a second council person that we are asking or requesting to be brought on as a board member; Haire: board members are appointed by the rest of the trustees of the CWICC; two of them have to be government, city staff or elected officials; Jarvis: Mr. Clark and I have been doing that for the past two years; Mr. Coolman had expressed some interest in being a part of that; by whatever process you get there all we're asking is for someone to ask the board to consider Mr. Coolman as a candidate so that we can resume having two council people; Haire: we can discuss that at our next meeting and we have the election of board members in annual meeting in April; Jarvis: so your advice to Mr. Coolman at this point is to come or to not come to this thing; Haire: I'll follow up with him;

CWJRD

Mr. Bennett/Mrs. Amos

Bennett: Next meeting is here at Town Hall Thursday the 18th at 7:00 p.m.

Destination: Canal Winchester Mr. Walker

Walker: no meeting as of yet; the next one is Tuesday, January 30th 6:00 p.m. at the Interurban

K. Old/New Business

Bennett: public hearing on the 5th of February; Jackson: urban livestock 6:30 p.m. after work session; Lynch: Meeting February 1st from 6:30 to 8:00 p.m. at the Community Center for draft of master parks plan;

L. Adjourn to Executive Session - NONE

M. Adjournment at 7:28 p.m.

A motion was made by Bennett, seconded by Coolman to adjourn. The motion carried with the following vote:

Yes -7 Bennett, Coolman, Amos, Clark, Jarvis, Lynch, Walker